(Department Letter Head)

Date

MEMORANDUM FOR Commander, Camp Grayling Joint Maneuver Training Center

Attn: Operations, Brigade Road Bldg 545 Camp Grayling, MI 49739-0001

SUBJECT: Certification of Officer in Charge (OIC), Range Safety Officer (RSO) for Calendar Year 2018 (CY18)

1. The following personnel are assigned as OIC, RSO and medics for this law enforcement agency, Named during the Calendar Year 2018 (CY18) which begins 1 JAN 18.

 NAME RANGE/WEAPON/SYSTEM ASSIGNED AS

 OIC/RSO/Medic

All officers are First Responders and will serve as first line medical personnel.

1. I certify that the Range OIC and Safety Personnel listed on this roster have received

 training and are familiar with responsibilities as specified in appropriate FMs, TMs,

 ARs, DA Pams, and CG Reg 385-1. They are fully qualified to safely operate

 assigned range and ranges.

3. Point of contact for this memorandum is , phone .

Submitted by,

|  |
| --- |
|  |